



JOIN OUR TEAM

Please complete the below application form and email to info@readmans.co.uk, along with a covering letter and an up to date copy of your CV.

PERSONAL DETAILS	
Position applied for :	
Full Time / Part Time / Weekends :	Application Date :
Title :	Address :
Surname :	
First names :	
Contact No. Home :	
Contact No. Mobile :	
Email address :	Post Code :
Date of Birth :	National Insurance Number :
Marital Status :	No. of Dependants :

Are you registered as a disabled person?
If you answered YES to the above question please give details below :
Do you have any medical conditions that may hinder your ability at work?
If you answered YES to the above question please give details below :
Number of days off work due to illness in last 12 months :
Do you hold a current driving license?
Have you ever been convicted of a criminal offence?
If you answered YES to the above question please give details below :

QUALIFICATIONS
Do you hold any current Health & Hygiene certificates?
Please list below any relevant professional qualifications or certificates :

EMPLOYMENT
Are you currently in employment?
Are you applying for this job in addition to your current job?
If you answered YES to the above question please give details below :
Are you in full time or part time education?
If you answered YES to the above question please give details below :
What notice period do you need to give your current employer?

REFERENCES : No information will be sought from your referees without your prior consent.

Name :	Name :
Position :	Position :
Company if applicable :	Company if applicable :
Address :	Address :
Contact Telephone :	Contact Telephone :

AVAILABILITY

For the position you are applying for please advise the hours you are able to work each day :

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

How do you intend to travel to work?

Are you reliant on anyone else to get to work?

Please detail any holiday commitments in the next 12 months :

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Due to the nature of our business, working weekends is a fundamental part of all roles. Please confirm that you have read and understand that this will be required from you.	Please confirm YES or NO
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Due to the nature of our business, holidays during busy times such as Bank Holidays and December are limited. Please confirm that you have read and understand this.	Please confirm YES or NO
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On a scale of 1-10 (10 being the highest) how flexible do you think you are?

If you are restricted to times or days when you are available to attend interview please give details below :

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If there is any other information you feel we should be aware of such as any expectations for a minimum salary level, please give details below:

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DECLARATION

I understand that the completion of this form does not guarantee interview or employment. I certify that all the information given on this form is true and accept that any mis-statement or suppression of information may result in the cancellation of any appointment made as a result of the information given.

I authorise AL Trading/A L Trading (UK) Ltd to process and use the information given in this application and release them from any liability caused by giving and receiving this information.

Please Confirm :	Date :
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